What does the Parent Liaison do?

1. Reviews daily Attendance Log
2. Contacts parents of all absent students
3. Transports students in emergency situations under the direction of the administration
4. Provides transportation to parents for school meetings with school personnel
5. Advocates for families at Attendance Review Team meetings, if needed

A student risks loss of credit in a course whenever the following limits are exceeded in the course:

|  |  |
| --- | --- |
| Length of Course | No. UNX Absences |
| 1 Quarter | 8 |
| Semester | 16 |

**We are here to work with you to make every child as successful as possible.**



Bug-O-Nay-Ge-Shig

Middle School/High School Attendance Program

### **For Truancy/Attendance Concerns, please contact:**

**Julie Gordon**

Bug-O-Nay-Ge-Shig School

15353 Silver Eagle Drive NW

Bena, MN 56626

Phone (218) 665-3000 ext. 2215

Toll-Free (800) 265-5576

Fax (218) 665-3024

Email jugordon@bugschool.k12.mn.us

Website [www.bugonaygeshig.org](http://www.bugonaygeshig.org)

\*If your child is absent, please call the school or send in a note immediately upon return.

All enrolled Bug-O-Nay-Ge-Shig students are expected to attend school every day on time, unless lawfully excused by the school. The students are subject to Compulsory Attendance, Leech Lake Band of Ojibwe Judicial Code Title 4: Juvenile Justice Code (2010)



**School Wide attendance goal:**

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**School Hours**:

Teachers are on duty at 7:45 a.m., children should not arrive earlier than 8:00 a.m. Instructional Hours are from 8:35 a.m. to 3:15 p.m. Early release days are scheduled from 8:35 a.m. to 1:31 p.m.

Attendance is taken hourly for each scheduled class. Students arriving after the bell will be marked **Tardy**. Students more than 5 minutes late to class must obtain an Admit Ticket to be admitted to class, or will be marked as **Unexcused**. Leaving class before the bell is considered **Skipping**.

**Attendance Consequences:**